

Job Opening	
Asst. Engineer / Resident Engineer (Civil Engineering Projects)	
Name of the Company:	Facile Maven Private Limited
Date of Announcement:	27-10-2025
Job Designation:	Assistant Engineer
Job ID Ref.:	2025 IE 16
Company Sector:	Infrastructure (Civil Engineering) - Consulting
Job Location:	Rajkot City - Gujarat
Education Qualification:	Diploma Civil Engineering or B. E. / B. Tech. (Civil) or equivalent (Optional M. Tech in Construction Engineering / Management)
Years of Experience:	Minimum 5-7 years (on-site experience) or more - Experience of civil infrastructure projects would be advantageous Freshers do not apply.
Required Skills:	• Must have knowledge of Quality Survey, Site measurements and BOQ, Costing, Tender Documents, Tender item of works-specifications of Building & Infrastructure, Standards of IS – DCR and other code provision • Ability to understand Detailed Project Reports, Inception reports, Feasibility reports, Cost Effectiveness and Possible Alternatives, etc. • Have knowledge of executing construction item of works and testing regarding the material used in construction • Able to prepare monthly – quarterly – yearly project progress reports • Should Analyse data, compile information, and make recommendations • Able to timely Co-ordinate and follow up of various activities of Project • Should be good at communication within team as well with the clients • Must have good writing skills with logic and understanding • Must be an enthusiastic learner
Software Skills:	• MS (Word, Excel, and PowerPoint) – Proficient • Good understanding of other software
Duties to be performed:	Help ensuring smooth and efficient site operation. • Briefing to superior, site inspection, task allocation as required. • Quality checks – control measures and Safety management. • Progress and resource monitoring with management, book-keeping. • Interaction with contractor team & provide technical guidance to workers. • Coordination with officers at client office. • Documentation of activities and Prepare Reports: Inspection - Daily Progress – Weekly Progress – Monthly Progress – Incident Report – Change Order – Financial Report – Minutes of Meeting – Sub-contractor Performance – Completion Report. • Check on Compliances with contract terms and specifications. • Problem solving, quality inspection and observations for testing. • End of day review and next day planning. • Maintaining transparency, ensuring accountability, and facilitating effective. • communication among all stakeholders involved in the project.
Other requirements:	• Must have own 2-wheeler • Must have own laptop/ computer with internet • Language Fluency Preference – English (Fluent), Gujarati (Fluent), Hindi (Fluent)
Salary:	CTC - 3.36 Lac to 5.40 Lac No bar for right candidate subject to company policy
How to Apply:	Visit Website: www.facilemaven.com/careers