

Immediate Job Opening Project Cost Engineer / Estimation Engineer - Civil	
Name of the Company:	Facile Maven Private Limited
Date of announcement:	10-04-2025
Job designation:	Project Cost Engineer / Estimation Engineer – Civil
Available positions:	02
Job reference number:	2025 IE 01
Company sector:	Infrastructure Engineering
Job location:	1) Surat (Gujarat)
Education qualification:	<ul style="list-style-type: none"> - Diploma / B.E. / B.Tech in Civil Engineering (Mandatory) - Postgraduate qualification in Construction Management / Quantity Surveying / Infrastructure / relevant branch will be an added advantage
Job profile requirement:	<ul style="list-style-type: none"> - 2 to 5 years of relevant experience in cost estimation, government tendering, and rate analysis. - Prior exposure to public sector/DPR-based assignments and SOR-based estimation is preferred. - Freshers DO NOT apply.
Desired skillset:	<ul style="list-style-type: none"> • Sound knowledge of item rate analysis, cost estimation, and preparation of BoQs as per government formats (using SOR of R&B, GWSSB, CPWD, PWD, and MoRTH and alike) • Experience in preparing project estimates for buildings, roads, drains, water supply, and infrastructure projects • Ability to study drawings, technical specifications, and convert them into quantifiable costing elements • Familiarity with tender document preparation, bid support documents, and justification reports • Capable of conducting market surveys for rate validation and sourcing vendor quotations • Strong command over Microsoft Excel, Rate Analysis Software (e.g., CPWD Analysis of Rates), and ERP estimation tools • Understanding of GFC drawings, technical sanction process, and administrative approvals • Knowledge of GST, labour cess, and other tax compliances in cost estimations • Proficiency in preparing comparative statements and assisting in technical evaluations
Key job responsibilities / expected major tasks to be performed by appointee:	<ul style="list-style-type: none"> • Prepare detailed cost estimates and Bill of Quantities (BoQs) for infrastructure and building projects. • Conduct rate analysis for civil items based on SOR/DSR norms and market trend. • Liaise with planning/design teams to ensure cost accuracy of DPR submissions.

	<ul style="list-style-type: none"> • Assist in preparing tender documents, including schedules, specifications, and price bid formats. • Coordinate with vendors and suppliers to assess real-time material and execution rates. • Support senior management in tender strategy, bid pricing, and technical justification. • Attend technical meetings with clients and respond to estimation-related queries. • Maintain database of rate assessments, quotations, and historical project cost benchmarks. • Support project managers and site teams with technical input on cost implications and tender requirements.
Essential software skills:	<ul style="list-style-type: none"> • Must: MS Excel (Advanced), Word, PowerPoint. • Preferable: AutoCAD (for reading drawings), ERP/Estimation tools. • Advantage: Exposure to CPWD Software, e-Procurement Portals, e-Tendering platforms.
Role preferences:	<ul style="list-style-type: none"> • Preference to candidates based in or around Surat, Gujarat, or willing to relocate. • Proficiency in Gujarati, Hindi, and English communication. • Willingness to travel for site validation, vendor meetings, or department discussions. • Availability of a two-wheeler and laptop will be preferred. • Should be medically fit for field activities and client meetings.
Emoluments:	<ul style="list-style-type: none"> • As per experience and merit. • Travel, Daily Allowance & other reimbursements as per company policy.
Mode of application:	<p>Apply on company website with necessary credentials: https://facilemaven.com/careers/</p>
Contact Info:	<p>Communicate in case a query (not to apply for job) info@facilemaven.com hr@facilemaven.com Website: www.facilemaven.com</p>