

Job Opening <b>Asst. Engineer / Resident Engineer (Civil Engineering Projects)</b>	
<b>Name of the Company:</b>	Facile Maven Private Limited
<b>Date of Announcement:</b>	21-11-2024
<b>Job Designation:</b>	Assistant Engineer
<b>Job ID Ref.:</b>	2024 IE 08
<b>Company Sector:</b>	Infrastructure (Civil Engineering) - Consulting
<b>Job Location:</b>	<b>Ahmedabad City - Gujarat</b>
<b>Education Qualification:</b>	<b>Diploma Civil Engineering or B. E. / B. Tech. (Civil) or equivalent</b> (Optional M. Tech in Construction Engineering / Management)
<b>Years of Experience:</b>	<b>Minimum 5-7 years (on-site experience) or more</b> - Experience of civil infrastructure projects would be advantageous <b>Freshers do not apply.</b>
<b>Required Skills:</b>	<ul style="list-style-type: none"> <li>• Must have knowledge of Quality Survey, Site measurements and BOQ, Costing, Tender Documents, Tender item of works-specifications of Building &amp; Infrastructure, Standards of IS – DCR and other code provision</li> <li>• Ability to understand Detailed Project Reports, Inception reports, Feasibility reports, Cost Effectiveness and Possible Alternatives, etc.</li> <li>• Have knowledge of executing construction item of works and testing regarding the material used in construction</li> <li>• Able to prepare monthly – quarterly – yearly project progress reports</li> <li>• Should Analyse data, compile information, and make recommendations</li> <li>• Able to timely Co-ordinate and follow up of various activities of Project</li> <li>• Should be good at communication within team as well with the clients</li> <li>• Must have good writing skills with logic and understanding</li> <li>• Must be an enthusiastic learner</li> </ul>
<b>Software Skills:</b>	<ul style="list-style-type: none"> <li>• MS (Word, Excel, and PowerPoint) – Proficient</li> <li>• Good understanding of other software</li> </ul>
<b>Duties to be performed:</b>	<p>Help ensuring smooth and efficient site operation.</p> <ul style="list-style-type: none"> <li>• Briefing to superior, site inspection, task allocation as required.</li> <li>• Quality checks – control measures and Safety management.</li> <li>• Progress and resource monitoring with management, book-keeping.</li> <li>• Interaction with contractor team &amp; provide technical guidance to workers.</li> <li>• Coordination with officers at client office.</li> <li>• Documentation of activities and Prepare Reports: Inspection - Daily Progress – Weekly Progress – Monthly Progress – Incident Report – Change Order – Financial Report – Minutes of Meeting – Sub-contractor Performance – Completion Report.</li> <li>• Check on Compliances with contract terms and specifications.</li> <li>• Problem solving, quality inspection and observations for testing.</li> <li>• End of day review and next day planning.</li> <li>• Maintaining transparency, ensuring accountability, and facilitating effective.</li> <li>• communication among all stakeholders involved in the project.</li> </ul>
<b>Other requirements:</b>	<ul style="list-style-type: none"> <li>• Must have own 2-wheeler</li> <li>• Must have own laptop/ computer with internet</li> <li>• Language Fluency Preference – English (Fluent), Gujarati (Fluent), Hindi (Fluent)</li> </ul>
<b>Salary:</b>	CTC - 3.36 Lac to 5.40 Lac No bar for right candidate subject to company policy
<b>How to Apply:</b>	Visit Website: <a href="http://www.facilemaven.com/careers">www.facilemaven.com/careers</a>